

SCHEDULE OF CONTRACTS

(include bonded and unbonded work – if cost plus, indicate up-set price)

PCL
CONTRACT
BONDING
AGENCY
(972) 459-4749

Contractor Name:				Date Prepared:			Uncompleted Projects as of:	
1 Contract Description	2 Starting Date	3 Bonded? (Y or N)	4 Contract Price Incl. Approved Change Orders	5 Original Estimated Cost Plus Cost of Change Orders	6 Total Amount Billed to Date Including Retainage	7 Total Direct Costs to Date	8 Revised Estimated Remaining Cost To Complete	9 Estimated Completion Date
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
Totals			\$	\$	\$	\$	\$	

Contracts Completed Since Last Fiscal Year or Last Schedule of Contracts Report			
Contract Description	Final Contract Price	Total Cost	Gross Profit or Loss
1.			
2.			
3.			
4.			
Totals	\$	\$	\$

(instructions on reverse)

Other Comments:

FAX TO PCL: 972/459-4535

Instructions:

1. Contract description (Column 1) should include owner's name, or name of general contractor if you are a subcontractor.
2. Contract price including approved change orders (Column 4) and original estimated cost plus cost of change orders (Column 2) should include approved change orders only. Exclude claims and disputed items. Attach explanation of any claims or disputed items.

If contracts are on a unit price basis, and the estimated number of units approved has increased or decreased since bid date, adjust the original contract price and costs accordingly, using the original price and cost per unit as a base, and enter these amounts unless the change in unit quantity has contractually operated to change the unit price.

3. All projects should be listed: bonded, non-bonded, lump sum and cost plus.
4. Costs (Column 5) should be entered consistent with the financial statement (profit and loss report) allocation, excluding general and administrative overhead (specifically unallocated).
5. Billed to date (Column 6) and total direct costs to date (Column 7) should be entered as of the same date or, when this schedule is provided in conjunction with a financial statement, consistent with their treatment in the financial report.
6. Revised estimated remaining costs to complete (Column 8) should be a revised figure reflecting developments which have occurred subsequent to bid date causing a change in total cost (or cost per unit), if any, not merely a subtraction exercise. After approximately 50% completion, it is imperative that a re-evaluation of costs be made. In the early stages of a project, a re-evaluation of costs may be difficult and perhaps impractical.